

NSW Annual Conference

Friday 12 September 2014

Frequently Asked Questions

1. *Can I claim Mandatory Continuing Legal Education (MCLE) units for attending the conference?*

Seminars and other CLE/CPD activities are not accredited by the Law Society of New South Wales. Under the MCLE/CPD Rules and Guidelines, if some or all of the session at the Conference is relevant to your immediate or long term needs in relation to your professional development and practice of the law, then you should claim one "unit" for each hour of attendance, refreshment breaks not included.

The annual requirement is ten (10) units each year from 1 April to 31 March.

2. *The tribunal I work for is a member of COAT. Am I entitled to the discounted member rate?*

No, unless you are or become a financial member of COAT (NSW). Tribunals are eligible to be members of COAT (National); members and staff of tribunals are eligible to be members of COAT (NSW).

3. *I was previously a member of COAT. Can I re-join?*

Yes, by paying the annual membership fee with your registration.

4. *I am not a member of COAT. Can I join?*

Yes, providing you are an officer, member of staff or member of an Australasian tribunal.

5. *I'm unsure if my membership is current.*

Contact Belinda Cassidy (belinda.cassidy@maa.nsw.gov.au) to find out whether you are a current financial member of COAT (NSW).

6. *I am registering multiple delegates to attend the Conference and want to pay now, but the names of those who will be attending are yet to be finalised. Is this possible?*

Although not encouraged, you are able to register [online](#) to guarantee places at the conference for multiple delegates, where names are yet to be confirmed.

Please continue to register as normal online and replace the personal fields with your organisation's name instead, to be updated once known by emailing l.borham@unsw.edu.au.

Please note, you will not be contacted to update the guest names, therefore if they have not been advised in time, your delegates will not have a name tag at the Conference.

7. *I need to generate an invoice for payment to be approved by my tribunal. What do I do?*

Complete the [online](#) registration form; however at the payment section it will give you an option to either register with a credit card (preferred method - confirmed registration when payment is made), or, to have an invoice emailed to you for manual payment.

Please note, the invoice option is not a confirmed registration until payment has been received via EFT into our bank account. The banking information will be available on the invoice.

All accounts must be paid by the due date on your invoice or 7 business days before the conference start date, whichever comes first. The organisers reserve the right, without notice, to cancel registrations for outstanding accounts any time after 30 days from date of tax invoice being sent. If payment is not received prior to the conference, access will be granted only after full payment is made via credit card.

8. *I am having problems registering/generating an invoice online.*

Contact our Conference Coordinator, Lyssa Borham at The Centre for Social Impact on l.borham@unsw.edu.au or on 02 8936 0936.

9. *Can I get a discount rate if I stay at the Conference hotel?*

The conference is being held at the [Amora](#) Hotel Jamison Sydney, 11 Jamison St, Sydney NSW. The Amora's rate for conference delegates is AU\$250.00 per standard room, per night.

Contact the hotel reservations team directly on (02) 9696 2500 or email res@sydney.amorahotels.com, and advise the Code A-COAT129, to be eligible for the discount.

Delegates are to book and settle their own accommodation rooms/charges. There is no room block OR hold for this event.